KYC onboarding. Kindly provide as much as possible from below.

A. Supplier Identification

Item	Yes / No	Comments / Evidence Reference
Legal Company Name	☐ Yes ☐ No	
Country of Incorporation	☐ Yes ☐ No	
Nature of Business / Commodity Supplied	☐ Yes ☐ No	
Website (if any)	☐ Yes ☐ No	
Primary Contact Person (Name, Title, Email, Phone)	☐ Yes ☐ No	

B. Mandatory Due Diligence Requirements

Item	Yes / No	Comments / Evidence Reference
Company Profile	☐ Yes ☐ No	
Certificate of Incorporation / Registration	☐ Yes ☐ No	
Valid Export Licence for the relevant commodity	☐ Yes ☐ No	
Shareholding Structure and UBO Declaration	☐ Yes ☐ No	
KYC documents for Directors and Authorised Signatories	☐ Yes ☐ No	
Physical Office Address and Contact Details	☐ Yes ☐ No	
Bank Confirmation / Reference Letter (issued within last 3 months)	☐ Yes ☐ No	
Proof of Active Bank Account for transaction	☐ Yes ☐ No	

C. Past Trading History

Item	Yes / No	Comments / Evidence Reference
Redacted Bills of Lading (BLs)	☐ Yes ☐ No	
Redacted SGS / BV / Intertek Certificates	☐ Yes ☐ No	
Redacted Commercial Invoices	☐ Yes ☐ No	
Redacted SPAs	☐ Yes ☐ No	
Proof of Delivery / Discharge	☐ Yes ☐ No	

D. Operational Capacity Verification

Item	Yes / No	Comments / Evidence Reference
Videos & Photos of Facilities	☐ Yes ☐ No	
Ownership / Lease / Offtake Evidence	☐ Yes ☐ No	
Production, Aggregation & Loading Capability Confirmation	☐ Yes ☐ No	

Red Flag Assessment (internal use only)

Item	Yes / No	Comments / Evidence Reference
No sanctions exposure	☐ Yes ☐ No	
No mismatched company or bank details	☐ Yes ☐ No	
No unrealistic pricing or volumes	☐ Yes ☐ No	
No refusal to provide DD documents	☐ Yes ☐ No	
No undue urgency or pressure	☐ Yes ☐ No	

Prepared by: ________________________________Date: ________________________________

Declaration: I confirm that the above information has been reviewed and is accurate to the best of my knowledge